



HALLEY PRIMARY SCHOOL

Headteacher: Ms Shoshannah Thompson

Halley Primary School is an aspiring community school located in the vibrant Stepney Green area. We take pride in our inclusive, rich, and creative curriculum, which caters to the needs of our diverse multicultural community. Our school is committed to providing a nurturing and supportive environment for all our pupils.

We are looking to appoint from September 2024:

Attendance and Welfare Officer

Part time 35 hours + 5 days | Permanent Post Scale 5 point 12

A passionate and dedicated individual looking to make a difference in the lives of young learners. Halley Primary School is seeking an exceptional Inclusion and Pastoral Manager to join our team.

WE ARE LOOKING FOR SOMEONE WHO:

- Has experience working in pastoral or support role within a school, educational or social health setting engaging with diverse community of stakeholders.
- Passionate about fostering a positive learning environment, respectful of stakeholder input, driven by ambition and resilience.
- Strong understanding of Safeguarding procedures and legislation.
- Provide guidance and support to pupils and families facing social, emotional, or behavioural difficulties
- Excellent communication and interpersonal skills, with the ability to build rapport with pupils, parents and colleagues.
- Commitment to promoting equality, inclusion & health and safety.

To arrange a visit please contact Mehzabin Vali (HR Manager) on [020 7265 8061](tel:02072658061).

An application form and additional information can be found on our vacancies page of the School's website:

www.halley.towerhamlets.sch.uk

Please email your completed application to: mvali4.211@halley.towerhamlets.sch.uk

APPLICATION CLOSING DATE:

Thursday 4th July 2024

SHORTLISTING:

Thursday 4th July 2024

INTERVIEWS:

Wednesday 10th July 2024

Halley Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Vigorous checks will be completed prior to interview and references from applicant's current/most recent employer will be requested. The successful candidate will require an enhanced DBS clearance.

We welcome applications from suitable skilled and knowledgeable candidates regardless of ethnicity, gender, disability, sexuality, religion or age.

Halley Primary School, Halley Street, London E14 7SS

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Tower Hamlets Education Partnership
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